

Termination Milestones and Activities (01/22/08)

Activity	Milestone
Did not maintain contact – Use this reason (activity) when an individual is not responding to attempts to contact. Examples include, but are not limited to not returning phone calls, not responding to correspondence and not replying to e-mails.	Self Termination
Died - When an individual has passed away while an open case.	VR Termination
Discontinued service participation (Failure to cooperate) – Use this reason (activity) when the individual’s actions (or non-actions) make it impossible to begin or continue a VR Program. Examples include, but are not limited to failure to keep appointments for assessment, counseling, or other services; failure to make progress with training related services, failure to follow through on services such as placement.	Self Termination
Entered post-secondary training – Use of this reason (activity) is only available in the Transition Program for students who will be entering post-secondary training in the near future after graduation.	VR Termination (Transition Program Only)
EW Monitoring Completed – QUEST auto selects this reason (activity) when an individual has reached the 3 year mark in EW Monitoring and the ‘3 Year EW Termination Due’ is completed.	VR Termination
Moved, no forwarding address – Use this reason (activity) when the individual has moved without a forwarding address, or has left the State with no intention of continuing in their VR program.	Self Termination
Needed services and supports not available – When no source of extended services is available for a person who would have benefited from the provision of supported employment.	VR Termination
Needed transportation not available – When an individual is not able to access services or maintain employment because suitable transportation was either not feasible or available.	VR Termination
Not available for services – When an individual enters an institution and will be unavailable to participate in a VR program for an indefinite or considerable period of time. An institution includes a hospital, a nursing home, a prison or jail, or a treatment center.	VR Termination
Other Reasons – This choice should only be used when no other reason fits and when the reason does not relate to any actions on the part of the individual.	VR Termination
Other reasons – Use of this reason (activity) should only be used when no other reason fits and when the reason relates directly to the actions of the individual. Use this reason if an individual is in EW Monitoring and the individual cannot be located in order to conduct the monitoring.	Self Termination
<p>Referred to another agency – Use this reason (activity) when an individual has been referred elsewhere for needed services that are more appropriately obtained from another source.</p> <p>Do not use if referred to a Workforce Development One Stop Career Center. (See Referred to Workforce Investment.)</p> <p>Use this reason for individuals who have left or will be leaving the state and served by another State VR agency.</p>	VR Termination
Referred to Workforce Investment – When an individual has been referred to any of the Workforce Development One Stop Career Centers as a more appropriate place to obtain services.	VR Termination
Turned down offer of plan, service or support – Use this reason (activity) when an individual requests their case be terminated, or declines to develop and/or sign a plan, declines an offer of a service or support necessary to the success of the case, or declines EW Monitoring.	Self Termination
Turned down waiting list offer – Use this reason (activity) when an individual who is eligible and placed in a Priority Group not currently being served by the agency declines to be added to the waiting list for VR services.	Self Termination